

OHIO NAPUS

STANDING RULES

STANDING RULE #1

The total time of the NOMINATING AND CANDIDATE SPEECHES for the office of STATE PRESIDENT shall not exceed 20 minutes; the total time of Nominating and Candidate speeches for any other State Office shall not exceed 15 minutes. This Standing Rule may be temporarily suspended at an Annual Chapter Election by a 2/3 positive vote of those present and voting, or by General Consent. (Nov. 1989)

STANDING RULE #2

A member of the Committee on Postmaster Representation shall be reimbursed for the driving expenses necessary to perform his representation duties. If the POSTMASTER REPRESENTATIVE must stay overnight and pay lodging, he shall be reimbursed for his food and lodging, not to exceed \$100.00 per night (June 1991;11/05/2005)

STANDING RULE #3

The Executive Board may reimburse a member or associate member for expenses incurred while accomplishing actions performed for the welfare and benefit of NAPUS, or its members. Approved reimbursement shall be paid for vehicle usage. (June 1991)

STANDING RULE #4

Reimbursable expenses for the Annual Legislative Rally in Washington D.C. shall be a maximum of \$200.00 per delegate. Each delegate shall be responsible for making his/her housing accommodations and paying for such housing. A maximum of 60 delegates, (this includes the Chapter Officers assigned), shall be appointed by the Chapter President. Only members, retirees, and associate members shall be eligible to be delegates. Required attendance at sessions and participation in specified activities are necessary for reimbursement. The Chapter President shall establish necessary guidelines. Officers and chair persons with expenses paid by Chapter shall not be eligible for \$200.00 (Dec 1, 1990;Dec 7,1991;June 28, 1995,Jan 19 2008).

STANDING RULE #5

Any candidate for a National Office of NAPUS shall be allowed to speak at the Annual Meeting – for up to a maximum of 20 minutes. (Nov 4 1989)

STANDING RULE #6

Expenses vouchers must be submitted to the Chapter President for review and approval. The Chapter President shall promptly review and send vouchers to the Secretary Treasurer for payment. Expense vouchers for meals, lodging, and receipts or register raps must accompany expenses other than mileage. (Jan 1, 1991)

10/25/2008

STANDING RULE #7

Deleted 05/10/2008
STANDING RULE #8

The Chapter President shall make arrangements, in order that at least 30 days prior to the start Annual State Convention, the audit committee and the Secretary/Treasurer shall examine the financial records and Publish an annual financial statement. The statement will be made available to the members of the convention. The participating Audit committee members shall be reimbursed for mileage expenses, and if necessary, per diem expenses. A line item in the annual budget shall designate the dollar amount. (01/19/91)

STANDING RULE #9

The allowable expenses for the Vice Presidents to the State Convention and the IKO shall be: Convention registration fee, lodging (paid at the average single rate room rate during the convention),and mileage by the shortest route from home to the convention and return (paid at the current USPS rate for non-bargaining employees.)04/19/91 Amended (06/15/94).

STANDING RULE #10

The allowable expenses for the Chapter Vice Presidents to the Natl. Convention Shall be the lesser of \$1000 or the COMBINATION of the following: 1. mileage from their homes to the convention and return (paid at current USPS rates) or air fare at coach rates. 2. Lodging (paid at the average single room rate during the convention). 3. And the convention registration fee. (04/19/91) Amended (10/12/01).

STANDING RULE #11

The allowable expenses for President, President elect, Secretary/Treasurer, Editor, for the National convention, State convention, the Mid states conference, the National Leadership training and Legislative rally, the IKO, shall be full registration, travel expenses (calculated at the lesser of the Standard mileage rate paid to USPS Employees, by the most direct route, To the event and return, or the cost of a round trip coach airline ticket, lodging expenses based on the double room rate In the conference/convention hotel. Complimentary rooms will be Utilized whenever possible. The allowable expenses for the Spouses of the president, President/elect, Secretary/Treasurer, And the Editor shall be full registration. At the aforementioned conferences, conventions, and activities. (06/26/91; Amended 06/23/92; 06/26/95, 11/5/05)

STANDING RULE #12

An itemized listing of convention -conference expenses of the Chapter officers and the Editor shall be published in the Ohio Buckeye. This listing shall be made in a timely manner.

STANDING RULE #13

All vehicle mileage reimbursements Shall be calculated based on the Standard mileage rate being paid by the USPS to non-bargaining employees. Reimbursement for the executive board Meeting shall be 35% times the standard Mileage rate and \$25.

STANDING RULE # 14

The Ohio Chapter shall remit To the Postmaster Retired group, Five dollars (\$5.00) for each member Based on their membership total on Dec. 31 of each year. (12/17/91; Amended 10/22/94, 10/21/95; 10/21/01)

STANDING RULE #15

An Ohio State Pin Committee shall Be appointed annually at the State Convention. The annual budget shall Have a line item to cover development And purchase of the state pins. Each First timer who registers and attends A state Convention, shall receive a free Pin. At the state convention pins shall be sold, and orders for additional pins shall Be accepted by the committee. Ten free pins shall be provided to each NAPUS dues paying regular member Who registers for the National Convention. Each member shall be required to sign for his/her pins. (12/19/92; Amended 6/28/95 11/5/05)

STANDING RULE #16

The allowable expenses for the Chapter Legislative Chair, or Chairpersons designated by the President, to the Annual Leadership conference in Wash. D.C., shall be full registration, lodging (paid at the avg. room rate during the Leadership conference), mileage by the Shortest route from home to the conference and return (paid at the USPS Rate for non-bargaining employees. (11/02/02)

The allowable expenses for the Officers of the Ohio Chapter Retired (President, Vice-President, Secretary/Treasurer) Shall be the registration fee for The Chapter State convention and National convention. (6/22/03)

STANDING RULE #18

District Presidents or Directors Are authorized to send flowers or a fruit basket to any Postmaster who is seriously ill. The cost is not to exceed \$50. District Presidents or Directors will ensure that upon the death of a NAPUS Member, or a spouse, parent, or child living with a member, a donation of \$50. will be made to the James Copham Memorial Scholarship fund, or a charity designated by the family, on behalf of the NAPUS membership. (12/17/94, 11/5/05)

STANDING RULE #19

Allowable expenses for the PM Rep Chair, PAC chair, Service Rep, Membership Chair, and Career Development Chair, to the Leadership training held on the three days prior to the Leadership Conference, shall be full registration and lodging for four nights (paid at the avg. single room rate). (01/19/08, 01/20/07, 10/21/95)

STANDING RULE #20

The Chapter Sec/Treasurer will reimburse each District the sum of \$50.00, upon receipt of the minutes of each district meeting, up to a maximum of four(4) meetings per calendar year. (3/9/96)

STANDING RULE #21

Free registration to the Ohio State Convention will be given to any NAPUS member who attend their first convention. (10/12/01, 05/10/08)

STANDING RULE #17